

HORSMONDEN SOCIAL CLUB COMMITTEE

Minutes of meeting Tuesday 6th August 2019. Start time 19.45 pm

Present: Lindsey Chave LC (Chair), Anne-Marie Coyne AMC (Treasurer), Lawrence Arscott LA, Diane Baylis DB, Nick Belton NB, Jan Botten JB, Heidi Chadwick HC, Richard Edmed RE, Paul Fleury PF, Bill Payne BP, David Watson DW

Apologies: Chris Reed CR (Secretary), Alison Scott AS, Billie Edmonds-Bell BEB.

July minutes: Agreed

Chair persons report:

- **BEER FESTIVAL** – It was agreed by those present that attended the Beer Festival, that the event was a success, even though the weather was not at its best for July. Beers and BBQ did not sell as quickly as previous years. Duck Soup was once again well received by all. There was some surplus BBQ food, which has been frozen for another occasion. LC reported the event made a reasonable surplus for the Club of circa £700. A vote of thanks was given to all who got involved in organising, setting up and setting down, and assisting on the evening of the event.
The event drew upon some potential new Bar volunteers, which will be followed up!
There followed a short discussion reflecting upon how to make next years' event bigger and better. It was decided that the event would probably be more successful if it was a week earlier than this year.
- **KELLS REMEMBRANCE** – All at the meeting who attended Kell's Remembrance, agreed that Kell would have been proud of all the Club volunteers and WI who assisted with the event. The event came to carry the identity #Kellfest, which made a really appropriate send-off for Kell. LC and JB reported that a number of people who attended the event said they would be keen to make a donation to the "Kell remembrance" fund. There was a short discussion whether a new bank account, or similar, should be setup for this, but it was decided the additional administrative burden which would emanate from doing this, would not be something Kell would not have wanted, so for simplicity, the funds will be kept in the main bank account, but will be separately allocated in the Balance Sheet.
However it was questioned whether the additional donations will impact upon the Club getting closer to the VAT threshold. LA agreed to look into this, and report back to the next meeting.
It was mentioned, discussed and agreed that Kell's family should be kept informed of all fund distributions. Finally, it was decided that a reminder should be communicated to all members of the existence of the fund, by way of the Club Newsletter, and perhaps also infrequently on the Club Social media Facebook page.
- **FIRE ALARM** – the six monthly servicing of the fire alarm and fire extinguishers was undertaken during the month, and overseen by JB and Peter.
- **FLOOD** – The day before Kell's event, it was found that a lavatory Flexi-water pipe had let go, and flooded a significant area of the Club. A huge vote of thanks was given to Peter Botten and John to clear up the dampness. Dave Stevens also kindly assisted at short notice to fix the problem without charge, as a gesture to Kell, in his memory.
JB has subsequently arranged for the plumber to quote for the outstanding jobs. Peter met him at the Club to show him the necessary work. The work is shortly to be undertaken.

- ACCIDENT BOOK – LC has purchased an Accident Book for the Club. This will be located near the 1st Aid Box, and those members needing to know will be communicated of “Accident Book” rules that apply.
- TWILite – is due to finish at the end of November. Katy Arscott is looking to establish a new, but similar natured group. It was agreed by all present to allow the new group 3 months “grace” use of Club.
- FILM CLUB (Thursday eve’s) – LC reported from Nigel, that numbers are not plentiful on Thursday film evenings. The current license of circa £150 (per annum) allows the group to show non-current films. It would cost £83 per film to show current films – for which with the current average attendance, the committee agreed it was not justifiable at this time to upgrade the Club’s license.

FORTHCOMING EVENTS 2019

- RACENIGHT - Saturday 14th Sept – It was reported that preparations for the evening are in hand. AMC and Tracy Belton (via NB) volunteered to operate the Tote. The meeting agreed that the Club will pay-out all Tote takings. Members are invited to bring their own food to consume in the Club for the evening, and members should be reminded that accompanying Guests need to “sign-in”.
- NOSTALGIA - Saturday 21st Sept – John Freeman had been in contact with several Committee members regarding activities for this event. The Club’s main role will be to operate the Bar from 12pm – 2pm.
- DOG RACING - Following popular requests, BP has actively looked into arranging another Dog racing evening at Hove. The suggested date is Saturday 28th September. The cost would be £29 each for transport by Coach and Entry to the Stadium. The Coach cost is based on 45 people in a 53 seater coach.
The arrangements at Hove have changed from previous trips, as we would only get one drink with the meal instead of two, and we now be charged £4 per person for the tables as opposed to £7 for a table of 4 in previous years. BP to check if Sittingbourne may be better value.
- FULLERS BREWERY TRIP – Due to insufficient numbers, this trip will not proceed.
- CURRY NIGHT – Saturday 23rd Nov – the date of the event was confirmed during the meeting with Anthony Hacker, who confirmed he would be able to assist. Cost of tickets to be agreed, but will be circa £12 per person.
- XMAS RAFFLE – Noted, but nothing further discussed.
- BANK HOLIDAY – May 8th 2020 – Await further upon whether Parish Council is progressing on any arrangements.

MEMBERSHIP

Membership – No applications for consideration.

BOOKINGS

In absentia, the Secretary reported Gloria Young’s booking was approved.

Secretary's Report:

In absentia, CR with AMC reported that the Bar and PRS licenses have been paid. It was questioned how the amount paid was arrived at. CR to explain at next meeting.

Treasurer's report:

- Bank Balance £66,197
- The previously minuted updates to banking arrangements are in hand, and will shortly be completed.
- Sue Hussy has kindly volunteered to assist LC with recording each evenings Bar takings, and thereafter the weekly Banking needs.
- LC requested that Bar Volunteers should be communicated to leave EXACTLY £100 (excluding 5p's, 2p's, 1p's) as float, in the till at the end each evening.
- RE suggested that ahead of next years Summer Festival and Beer Festival that a 2nd Card Machine is acquired, as card payments were noticeably more popular this year.

Bar volunteers and bar updates:

- PF reported that it was appreciated that Chris and Dave T kindly stepped in to keep the Club open on Saturday 4th August.
- LC reported an account with Cellar-Head Brewery was pro-actively being pursued. If accepted, their Drayman is likely to need a foyer key to drop.

Premises:

- Following the recent flood event, the lavatory flexi-pipes need to be replaced, as noted earlier. This work should also coincide with arranging for the Gents lavatory auto-flush to be connected to a PIR sensor. LC agreed to arrange.
- Fire Doors – The result of the sub-committee (formed to look into the recommendations of the Fire and Safety survey) has concluded that the Club's capacity could be increased to 100 people when they can be rehung to open outwards, ie direction of travel in egress.
- No further progress was reported regarding upgrading the Club's Interior decoration.

SNOOKER – The league is doing well. Monday Bar staff are requested to stay to 10pm (after Bingo finishes), every other Monday.

TABLE TENNIS – LC reported that this continues to run successfully.

BINGO – LC happily reported that this has attracted many more participants in recent weeks.

AOB:

- Following the Beer Festival, and ad-hoc conversations with the Club's neighbours at the event, there appears to be demand for a couple of picnic benches to be located on The

Heath (Green) near to the Club. NB is to write to the Parish Council with an offer that the Club will pay for two large Picnic benches along with the installation of them on concrete plynth's.

- During the aforementioned conversation, the previously (late 2018) suggested relocation of the Boddington Stone to the Club was aired. It was agreed by all that the reflooring of the cellar had been delayed whilst discussions with the Parish Council on this remain unresolved. NB to include in the former, for an update on the suggested relocation of the Boddington Stone to the Club from the Parish Council.

Action Points:

- LC to get Allergen info from Beer suppliers (CF from April minutes).
- LC has purchased an Accident Book for the Club. This will be located near the 1st Aid Box, and those members needing to know will be communicated of "Accident Book" rules that apply.
- LC to follow the Cellar-Head Brewery account.
- LC to follow up with Sue Hussy re recording Bar takings, weekly Banking.
- LC/JB to oversee the lavatory flexi-pipes to be replaced, and for the Gents lavatory auto-flush to be connected to a PIR sensor.
- DW to further Membermojo and co-ordinate with CR re GDPR requirements (CF from April minutes).
- LA to investigate whether additional funds for the "Kell remembrance" fund with add to the Club's VAT threshold.
- BP to look into whether Sittingbourne Stadium would be better for the Club for the Dog Racing evening.
- PF to communicate to all Bar Volunteers to leave EXACTLY £100 (excluding 5p's, 2p's, 1p's) as float, in the till at the end each evening.
- CR to explain how the Bar and PRS license payment was arrived at.
- NB & others to follow-up on Bar Volunteers from Beer Festival
- NB to write to Parish Council re Picnic Tables and Boddington Stone.
- ALL to consider friends to assist in a Club design / redecoration.

Meeting closed at 21.05

Date of next meeting: Tuesday 3rd September at 1945