

HORSMONDEN SOCIAL CLUB COMMITTEE

Minutes of meeting Tuesday 4 February 2020, 19.45 at Social Club, Horsmonden

Present: Lindsey Chave LC(Chair), Nick Belton NB, Diane Baylis DB, David Watson DW, Ann Coyne AMC(Treasurer), Chris Reed CR, Richard Edmed RE, Bill Payne BP, Paul Fleury PF, Alison Scott AS, Billie Edmonds-Bell BEB

Apologies: Lawrence Arscott LA, Heidi Chadwick HC, Jan Botten JB

January Minutes: Agreed

Chairperson's Report

- Burns Night was successful and seemed to be enjoyed by all and.
- AGM – One or two people may not come back onto the committee at AGM but there are some new people who would like to come on.
- Discussed an application for money for a shed for a community garden shed, from Kell's Fund. Committee decided to ask for further clarification from applicant before going ahead.

Premises

- Lindsey met with Parish Council re last year's risk assessment. Some work already been carried out but in addition need to renew fire door in kitchen and put fire door in small back bar. To discuss with PC if they share costs as doors will be on exterior of building. LC has now ordered the signage. Outstanding tasks for compliance:
 - Training about fire evacuation needed for one person from all clubs regularly using Social Club.
 - LC to send DW plans for building and contact details for him to clarify with relevant people if we are now compliant with H& S risk assessment report and also our maximum capacity.
- A reasonable quote made and accepted, by Ray Wood, to fit 2 doors to match existing (without the glass) and match existing locks (so no need for new keys). Will also ask him to look at front entrance door lock, which is sticking.
- Quotes are being obtained for renovating stage area.
- Emergency Lighting – this was serviced in January.

Social Events

VE Day 8th May – PC and FOHPS not doing anything so Social Club feels they should do something. May get Lone Ed bank back again as well as some other entertainment. Perhaps ask Ukelele band and Simon. May do BBQ

Secretary's Report

Bookings

- Nostalgia changed date to 18th
- Garden Society – every month, confirmed in diary

FOHPS – Race Night Sat 2nd May

Dave Bell's 80th b'day party invited guests only Sat 25th July but bar has to remain open to members

4th April – Jackie Norman's son's party

Sat 29th Feb during day – Village Choir social with the Memory choir.

21st March Paddy's Night – Buffet and Band -free for members

25th April St George's Night – Buffet and Band- free for members

Treasurer's Report

£67,415.54 as at end of January.

2 bank cards issued now for Nick Belton and Ann Coyne. Still looking at setting up a savings account to get better interest.

Accounts due to go to auditor in next few weeks.

Some confusion about groups donations to HSC to cover running costs when using club. Hard to keep track. AC to devise simple form which groups can complete and hand in with their donation.

Bar Volunteers

Bar rota covered for February with a few exceptions. Committee covered some and one date will be put out to wider bar volunteers.

Membership Secretary

So far 360 members paid for this year. 88 outstanding. Have updated "fair processing and privacy policy."

Any Other Business

- BEB mentioned only 1 container for cutlery and when laying up tables really need 2 more containers for cutlery ie one each for knives, forks and spoons. LC to order 2 more containers
- DW - HOVEC looking at who is doing stalls for the fete. Propose we do stall for fete which DW will run
- RE – agreed we do bar for summer festival. RE to contact Sara re the tent

Action Points

- LC to send DW plans for building
- AC to devise form for groups' donations
- LC to order 2 containers for cutlery
- RE to contact Sara about tent for Summer Festival

Date and time of next meeting: Tuesday 3 March 2020, 19.45